



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Sangguniang Panlungsod



DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor

HON. REYNALDO M. LABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY C. FRANCISCO
Liga ng mga Barangay Vice-President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Noted by:
HON. STRIKE B. REVILLA
City Mayor

CITY RESOLUTION NO. 2024-498
Series of 2024

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT WITH ST. DOMINIC COLLEGE OF ASIA (SDCA) ON BEHALF OF THE CITY GOVERNMENT OF BACOOR REGARDING THE OUTREACH AND EXTENSION PROGRAMS AND SERVICES OF THE SAID EDUCATIONAL INSTITUTION TO BE IMPLEMENTED IN VARIOUS LOCALITIES WITHIN THE CITY OF BACOOR.

Sponsored by:

Hon. Palm Angel S. Buncio and Hon. Reynaldo D. Palabrica

WHEREAS, on 22 May 2024, the Sangguniang Panlungsod received an endorsement letter from the Office of the City Mayor requesting the City Council to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement on behalf of the City Government of Bacoor with St. Dominic College of Asia (SDCA) relative to Community Partnership for the upliftment of lives of the people through outreach and extension programs and services attuned to the needs of the community.

WHEREAS, a draft Memorandum of Agreement between the City Government of Bacoor and St. Dominic College of Asia was submitted by the Office of the City Mayor to the Sangguniang Panlungsod for review and consideration. The proposed MOA is incorporated hereto and will be made an integral part of this Resolution.

NOW, THEREFORE, upon motion of Hon. Palm Angel S. Buncio duly seconded by Hon. Reynaldo D. Palabrica in regular session duly assembled, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the 5th Sangguniang Panlungsod to authorize the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement with St. Dominic College of Asia (SDCA) on behalf of the City Government of Bacoor.

RESOLVED, FINALLY to furnish the Office of the City Mayor, St. Dominic College of Asia, the University of the Philippines Office of the National Administrative Register (UP-ONAR) and various government offices concerned with a copy of this Resolution.

UNANIMOUSLY APPROVED this 27th day of May 2024 at the City of Bacoor during the regular session of the 5th



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Liga ng mga Barangay Vice-President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Noted by:

HON. STRIKE B. REVILLA
City Mayor

Sangguniang Panlungsod of the City of Bacoor.

I hereby certify that the foregoing Resolution was approved and that the contents hereof are true and correct.

Certified Correct:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Noted by:

HON. STRIKE B. REVILLA
City Mayor

MEMORANDUM OF AGREEMENT

ST. DOMINIC COLLEGE OF ASIA – CITY OF BACOOR, PROVINCE OF CAVITE

Community Partnership

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** made and entered on the 22nd day of May 2024 by and between:

The CITY OF BACOOR, Molino Boulevard, City of Bacoor, Province of Cavite, Philippines, herein represented by HONORABLE STRIKE B. REVILLA, CITY MAYOR.

– and –

The **ST. DOMINIC COLLEGE OF ASIA (SDCA)**, a private tertiary education institution organized and existing under the laws of the Philippines, recognized by the Commission on Higher Education (CHED), with business address at E. Aguinaldo, Talaba IV, Bacoor City, Cavite, represented by **DR. GREGORIO A. ANDAMAN, JR**, College herein referred to as SDCA.

– WITNESSETH, THAT –

WHEREAS PARTNER COMMUNITIES authorized to partner with private institutions in the upliftment of the lives of the people through outreach and extension programs and services attuned to the needs of the community;

WHEREAS, SDCA has requested for affiliation for the implantation of its Community Outreach Programs anchored on the United Nation’s 17 Sustainable Development Goals through the **School of Accountancy, Sciences, And Education**, one of the official schools of **St. Dominic College of Asia** in carrying out development programs and providing community services groups and individuals towards the attainment of a better quality of life; and City of Bacoor, has acceded to the request of SDCA, subject to the terms and conditions set forth hereunder:

NOW, THEREFORE, for and consideration of the foregoing premises and the mutual covenants and stipulation herein made, both parties agree as follows:

ARTICLE I

COVENANTS OF BOTH PARTIES

SECTION 1. City of Bacoor:

- 1.1 Assist the SDCA – SASE in conducting community diagnosis to identify the needs of the target community;
- 1.2 Coordinate with SDCA – SASE in the formulation of community of development plan;
- 1.3 Ensure security and safety of the SDCA Volunteers during the implementation of their community outreach and extension services activities;
- 1.4 Provide venues / areas accessible to SDCA volunteers in order to conduct activities;
- 1.5 Extend help as necessary for the actual facilitation and delivery of all the programs, project, and activities of SDCA;
- 1.6 Ensure participation of the members of City of Bacoor in advocacy and development of SDCA;
- 1.7 Participate in the assessment and evaluation of the programs, projects, and activities implemented by SDCA; and
- 1.8 Provide feedback and report of all the concerns and community.

SECTION 2. St. Dominic College of Asia:

- 2.1 Conduct a formal community diagnosis to identify the needs of the community in relation to the 17 Sustainable Goals of the United Nations;
- 2.2 Coordinate with City of Bacoor in the formulation of community development plan;
- 2.3 Coordinate with the City of Bacoor in the implementation of community outreach activities, programs, and services;
- 2.4 Plan, direct and supervise SDCA's volunteers in the overall operations of the activities, programs, project;
- 2.5 Provide opportunities / experience from SDCA volunteers promote social consciousness and involvement;

- 2.6 Ensure that the volunteers are given proper orientation before the beginning of the outreach activities;
- 2.7 Ensure that the volunteers observe and abide by the policies, rules, and regulations of City of Bacoor, and that professional discipline is maintained all times;
- 2.8 Share expertise and resource of SDCA volunteers in the implementation of the long-term and sustainable development plan;
- 2.9 Promote and maintain harmonious relationship between SDCA – City of Bacoor in order to realize the objectives of SASE
- 2.10 Allocate operational fund from institutions’ development funds to supplement the implementation of the outreach activities, sustainable programs, and projects of SDCA-SASE;
- 2.11 Extend the standard rules for safety and security provision to SDCA volunteers while they are in service to the SASE programs and projects;
- 2.12 Conduct assessment and evaluation of the impact of the extension’s services among the beneficiaries and SDCA volunteers;
- 2.13 Ensure the appropriate sharing of information / data gathered to City of Bacoor; and
- 2.14 Acknowledge City of Bacoor, SDCA volunteers, and lead person upon usage of information, data gathered through the SASE in any of the publication or research paper prepared by members of the SDCA family.

SECTION 3. Other Covenants:

- 3.1 It is hereby understood that City of Bacoor may require the SDCA volunteers to submit reports and perform such duties and responsibilities which Partner Communities may deem necessary for the proper and effective monitoring of the volunteers’ attendance, behavior, and performance, and in general for the effective and efficient implementation of the program.
- 3.2 The volunteer shall indemnify and hold **SDCA** and the City of Bacoor and harmless from any claim, suit, damage, or liability, arising out of, or resulting from their failure to exercise

due diligence or perform their work in accordance with the rules and regulations relating to safety and protection of workers or volunteers and the terms of this agreement.

- 3.3 No modification, alteration, or amendment of any of the provisions of the contact shall be binding on the parties hereto, unless evidence by written amendment signed by the parties, approved by the proper authorities;

ARTICLE II

TERMINATION

This agreement may be terminated by either party for any person such as, but not limited to:

- (i) Presence of threat to any members of SDCA volunteers' team;
- (ii) Cessation or suspension of the operation of the SDCA's integrated outreach and extension programs.

The party desiring to terminate this agreement shall give notice thereof to the other at least fifteen (15) days prior to the intended date of termination.

ARTICLE III

EFFECTIVITY AND TERM

This agreement shall take effect upon signing thereof by both parties from June 1, 2024 to June 1, 2025; inclusive subject, however, to the approval of the proper authorities concerned; provided, that the same may be revoked or terminated within the same period by City of Bacoor upon violation of the terms and conditions stipulated therein and/or for non-compliance with the requirement or pertinent provisions existing rules and regulations, and laws.



St. Dominic Complex, E. Aguinaldo Highway, City of Bacoor, Cavite, Philippines 4102
0917 625 8222 • 0922 850 9200 • (046) 417 7322 • (046) 417 8161
www.stdominiccollege.edu.ph | stdominiccollege | #stcopkemein

IN WITNESS WHEREOF, the parties have hereunder affixed their signatures, this ____ day of _____ at _____, Philippines.

ST. DOMINIC COLLEGE OF ASIA

CITY OF BACOOR

By:

By:

DR. GREGORIO A. ANDAMAN JR.
College President
St. Dominic College of Asia

HON. STRIKE B. REVILA
City Mayor
City of Bacoor
Province of Cavite

Signed in the Presence of:

DR. PHILIP CORDOVA CUIZON
Chair, Psychology Department
Dean, School of Accountancy, Sciences and Education
St. Dominic College of Asia

HON. PALM ANGEL S BUNCION
President, Sangguniang Kabataan Federation
City of Bacoor

ACKNOWLEDGEMENT

Republic of the Philippines)

City of Bacoor) SS

Before me, a Notary Public for and in _____ personally appeared:

Name	CTC Number	Date/Place Issued
Dr. Gregorio A. Andaman Jr.	_____	_____
Hon. Strike B. Revilla	_____	_____
<u>Mr./Ms.</u>	_____	_____
<u>Mr./Ms.</u>	_____	_____

Known to be and by me to be the same person who executed the forgoing and who acknowledge to me the same, is their free and voluntary act that the entities they respectively represent.

The foregoing instrument is captioned MEMORANDUM OF AGREEMENT and consist of six (6) pages, including this page where the acknowledgement is written.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____ 2023.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series No. 2023

May 3, 2024

To Hon. Palm Angel S. Buncio
President, Sangguniang Kabataan Federation
City of Bacoor
Province of Cavite

Madam Honorable Buncio,

Greetings of Peace and Abundance!

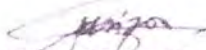
The School of Accountancy, Sciences, and Education of St. Dominic College of Asia intends to be one of your educational and community partners in delivering program-related activities that will capacitate the youth of Bacoor. We as an education institution find this possible partnership as an opportunity to extend assistance and create a meaningful experience that will mutually benefit SASE and the City of Bacoor community.

With this, we are submitting our project proposal attached to this letter for your review.

We are hoping that the proposed projects can be a very good start in establishing partnerships leading towards community excellence with compassion and the desire to reach the youth of Bacoor with care.

Thank you and more power!

In you,


DR. PHILIP CORDOVA CUIZON, RPM
Chair, Psychology Department and Graduate Studies
Dean, School of Accountancy, Sciences, and Education
St. Dominic College of Asia
Member, CHED IV-A Regional Quality Assessment Team for Psychology
Member, CHED IV-A Expanded Tertiary Education Equivalency and Accreditation (ETEEAP)
Board of Trustee, World Council for Curriculum and Instruction
Chairman of the Board, Psychological Association of the Philippines CALABARZON- MIMAROPA
Email address: pcuizon@sdca.edu.ph
Contact Number: 0966-755-5420

SCHOOL OF ACCOUNTANCY, SCIENCES, AND EDUCATION
| Psychology | Education | Accountancy |

JOINT PROJECT OF SDCA- SASE and CITY OF BACOOR SK FEDERATION

PROJECT PROPOSAL
ACADEMIC YEAR 2024-2025

(1) Name of the Program: Mental Health Caravan

Rationale: Mental Health is a pivotal interest based on community and global level needs. It is very important that the community should give more emphasis on how we can facilitate proactive learning on the importance of mental health especially that there is a significant number of youth experiencing mental disturbances that negatively affects the social and psychological aspects of the youth.

Target Respondents: Youth ages 15 to 24 years old

Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Psychology (both undergraduate and graduate)

Target Activities:

- a. Resiliency Development Program
- b. Strengthening Personality in the changing time
- c. How to shield self against anxiety and depression
- d. Coping as mechanism in fighting mental health related issues
- e. Social Development Program

(2) Name of the Program: Sulong-Dunong Project

Rationale: Education is one of the important keys in national development. It is very important to capitalize education in different aspects of learning (considering different levels as well). Through this project, out of school youth can be given opportunities to learn basic education for survival in the forms of reading, writing, and speaking.

Target Respondents: Youth ages 15 to 24 years old

Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Education

Target Activities:

- a. Basics of Reading
- b. Basics of Writing
- c. Mathematics for Daily Survival: An Introductory Approach
- d. Practice Speaking

(3) Name of the Program: Financial Literacy Program

Rationale: Youth of today is open when it comes to employment and/or business opportunities. Their engagement in earning money is important to address their personal or needs of significant others. However, it is important to capacitate them in a form of financial literacy program to help them becoming SMART in terms of managing their finances and at the same time increasing more the value of saving and investment for future use.

Target Respondents: Youth ages 15 to 24 years old

Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Accountancy

Target Activities:

- a. Bookkeeping TESDA Certification for SK Treasurer (on-going application with TESDA)
- b. Seminars of Financial Literacy
- c. Seminars on how to start-up with income at home
- d. Working Opportunities at Home (Home-Based Employment)

(4) Name of the Program: Tele-Payo | Psychology Extended Internship

Rationale: One of the expected competencies of psychology graduates is to assist clients in terms of their mental health needs by means of coaching and proper referral. Since City of Bacoor already established Tele-Payo, this will be an opportunity for our BS Psychology interns to be exposed in this kind of internship platform so as to capacitate them in terms of answering phone calls and giving mental health related coaching and properly refer clients to mental health institutions.

Target Respondents: Citizens of Bacoor

Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Psychology

Target Activities:

- a. Answering phone calls and give mental health related coaching
- b. Proper Referral
- c. Developing a mental-health related programs and activities

(5) Name of the Program: Home for the Boys and Home for the Girls Adopt a Community

Rationale: The Psychology Department is continuously giving community extension services with Home for the Boys and Home for the Girls. It is the intention of SASE to seal community partnership with the aforementioned homes so as to create more innovative programs that will benefit the Home for the Boys and Home for the Girls

Target Respondents: Children of Home for the Boys and Home for the Girls

Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Psychology, Education, and Accountancy

Target Activities:

- a. Extended internship of Psychology, Education, and Accountancy
- b. Social activities
- c. Gift-Giving Activities
- d. Developmental Seminars
- e. Capacity Building Seminars for Social Workers

(6) Name of the Program: Leadership Training Program for SK Officials

Rationale: To capacitate leadership competence of SK officials, SASE Team will facilitate leadership-related activities in order to strengthen commitment, compassion, and desire for effective governance

Target Respondents: City of Bacoor SK Officials

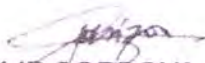
Duration of the Program: July of 2024 to April of 2025

Assigned SASE Program: Psychology, Education, and Accountancy

Target Activities:

- a. Effective Leadership and Governance: A Youth Perspective
- b. Personality in Leadership Roles
- c. Conflict Resolutions and Management
- d. Effective Communication: The Do's and Don't's in Communication

Prepared by:


DR. PHILIP CORDOVA CUIZON, RPM

Chair, Psychology Department and Graduate Studies

Dean, School of Accountancy, Sciences, and Education

St. Dominic College of Asia

Member, CHED IV-A Regional Quality Assessment Team for Psychology

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