



Office of the Sangguniang Panlungsod

CITY RESOLUTION NO. 2024-489
Series of 2024

[Signature]
HON. CATHERINE SARINO-EVARISTO
City Councilor / Acting City Vice-Mayor

[Signature]
HON. MICHAEL E. SOLIS
City Councilor

[Signature]
HON. ADRIELITO G. GAWARAN
City Councilor

[Signature]
HON. VICTORIO V. GUERRERO, JR.
City Councilor

[Signature]
HON. ALEJANDRO F. GUTIERREZ
City Councilor

[Signature]
HON. LEVY M. TELA
City Councilor

[Signature]
DISTRICT II

[Signature]
HON. ROBERTO L. ADVINCULA
City Councilor

[Signature]
HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

[Signature]
HON. REYNALDO M. FABIAN
City Councilor

[Signature]
HON. ROGELIO M. NOLASCO
City Councilor

[Signature]
HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

[Signature]
HON. SIMPLICIO G. DOMINGUEZ
City Councilor

[Signature]
HON. RANDY C. FRANCISCO
Liga ng mga Barangay Vice President

[Signature]
HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
[Signature]
CRISTINA R. MALAWIG
Supervising Admin. Officer

Certified by:
[Signature]
HON. REYNALDO D. PALABRICA
Acting Presiding Officer

Noted by:
[Signature]
HON. STRIKE B. REVILLA
City Mayor

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOR, THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE IV-A AND THE CAVITE STATE UNIVERSITY FOR THE IMPLEMENTATION OF THE "TARA BASA! TUTORING PROGRAM".

Sponsored by:

Hon. Adrielito G. Gawaran

Co-sponsored by:

Hon. Roberto L. Advincula, Hon. Palm Angel S. Buncio, Hon. Simplicio G. Dominguez, Hon. Catherine Sarino-Evaristo, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Alde Joselito F. Pagulayan, Hon. Michael E. Solis. And Hon. Levy M. Tela.

WHEREAS, on 9 May 2024, the Office of the City Mayor requested the Sangguniang Panlungsod to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign and enter into a Memorandum of Agreement with the Department of Social Welfare and Development (DSWD) – Field Office IV-A and the Cavite State University;

WHEREAS, the agreement aims to include the City Government of Bacoor and the Cavite State University in the implementation of DSWD project known as the "Tara Basa! Tutoring Program".

WHEREAS, the "Tara Basa! Tutoring Program" aims to promote and to protect the well-being of low-income families that has members enrolled in college or grade school learners who are unable to read, among others.

WHEREAS, a copy of draft Memorandum of Understanding (MOA) was sent to the Sangguniang Panlungsod by the Office of the City Mayor for its review and consideration. The proposed MOA is incorporated hereto and will be made an integral part of this Resolution.

WHEREAS, the Sangguniang Panlungsod deliberated on the said request and found it beneficial to low income families residing in the City of Bacoor that has school age



Office of the Sangguniang Panlungsod

children who are unable to read and/or those who has members enrolled at the Cavite State University as prospective tutors.

NOW THEREFORE, upon the motion of Hon. Adrielito G. Gawaran unanimously seconded by the Body, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the 5th Sangguniang Panlungsod in regular session assembled to authorize the City Mayor, Hon. Strike B. Revilla, to sign the proposed MOA among the City Government of Bacoor, the Department of Social Welfare and Development (DSWD) Field Office IV-A and the Cavite State University for the implementation of the "**Tara Basa! Tutoring Program**".

RESOLVED LASTLY, to furnish the Office of the City Mayor, DSWD – Field Office IV-A, the Cavite State University, the University of the Philippines-Office of the National Administrative Register (UP-ONAR) and other government agencies concerned with copies of this resolution.

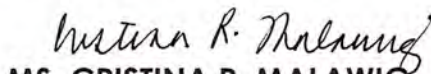
APPROVED this 13th day of May 2024 at the City of Bacoor, Cavite by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite.

I hereby certify that the foregoing resolution was passed by the Sangguniang Panlungsod of Bacoor, Cavite on the 13th day of May 2024.

Certified by:

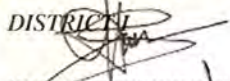

HON. REYNALDO D. PALABRICA
City Councilor / Acting Presiding Officer

Attested by:


MS. CRISTINA R. MALAWIG
Supervising Admin. Officer

Noted by:


HON. STRIKE B. REVILLA
City Mayor

DISTRICT I

HON. CATHERINE SABINO-EVARISTO
City Councilor / Acting City Vice-Mayor

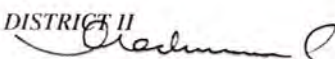
HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
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SK Federation President

Attested by:

CRISTINA R. MALAWIG
Supervising Admin. Officer

Certified by:

HON. REYNALDO D. PALABRICA
Acting Presiding Officer

Noted by:

HON. STRIKE B. REVILLA
City Mayor

MEMORANDUM OF AGREEMENT

Know All Persons by These Presents:

This Memorandum of Agreement made and entered into this ___ day of ____, 2024 at _____ between and among:

The **Department of Social Welfare and Development (DSWD) Field Office IV-A** with office address at Alabang, Muntinlupa City, Philippines represented by its Regional Director, **BARRY R. CHUA** herein referred to as "DSWD";

The **Local Government of Bacoor City**, with office address at Bacoor City Hall, Bacoor Blvd., Bacoor, Cavite represented by its City Mayor, **STRIKE B. REVILLA**, per **Sangguniang Panlalawigan Resolution _____ Series of 2024 (copy attached)**, herein referred to as the _____.

and

The **ACADEME**, with office address at _____, herein referred to as the "_____".

WITNESSETH:

WHEREAS, findings of the 2022 Programme for International Student Assessment (PISA) of the Organisation for Economic Co-operation and Development (OECD) released on 5 December 2023¹ showed no significant improvements in the performance of Filipino students in mathematics, reading and science. For the second straight assessment, the Philippines landed in the bottom 10 out of 81 countries in reading comprehension, mathematics, and science, and showed minimal improvement.²

WHEREAS, the Philippine Business for Education (PBE) believed that the weaknesses in the basic education system will eventually translate into the weakness of the country's workforce — *"affecting the productivity and key source of our economic growth and competitiveness."* PBE stressed that a "crisis of this magnitude" requires swift action and great effort *from all sectors*.

¹ <https://mb.com.ph/2023/12/5/pisa-2022-no-significant-improvements-seen-in-ph-students-performance>
² <https://www.philstar.com/headlines/2023/12/06/2316752/student-assessment-philippines-sill-bottom-10>

WHEREAS, based on the record of the Department of Education, there are _____ incoming Grade 2 pupils in public elementary schools who are non-readers and struggling with reading.

WHEREAS, experts believed that the learning losses from the pandemic had an adverse effect on human capital accumulation and productivity. The lost foundational learning will eventually lead to lower levels of skills, which in turn will reduce productivity and earnings of today's children once they enter the workforce. These human capital impacts from disruptions can have substantial effects on the affected generation. Without proactive and comprehensive assistance to families severely affected by post pandemic problems, learning losses will permanently affect growth and inter-generational poverty.

WHEREAS, as a response, the DSWD as the primary agency mandated to develop, implement, and coordinate social protection and poverty-reduction solutions for and with the poor, vulnerable, and disadvantaged sectors, formulated the Tara, Basa! Tutoring Program.

WHEREAS, the Tara, Basa! Tutoring Program aims to promote and protect the well-being of low-income families with college students in difficult situations and non-reader grade school learners who are vulnerable, at risk, or affected by the COVID-19 pandemic after its surge in 2020, and experiencing financial difficulties to support the educational needs of their children.

WHEREAS, the DSWD Central Office (CO) shall download the funds to the DSWD Field Office (FO) IV-A (CALABARZON) for the program implementation.

NOW, THEREFORE, for and in consideration of the foregoing premises, hereinafter set forth, the parties hereto agree:

I. RESPONSIBILITIES OF THE PARTIES:

A. The DSWD FO IV-A (CALABARZON) shall:

1. Manage, coordinate, and oversee the implementation of the Tara, BASA! Tutoring Program in Quezon Province;
2. Create a Technical Working Group (*including the Terms of Reference of the TWG*) within FO that will supervise the implementation of the Tara, Basal Tutoring Program in the aforementioned areas. The Social Technology Unit (STU) will serve as the lead;
3. Supervise and provide the necessary administrative support to the Tara, BASA! Tutoring Program staff assigned/detailed in the FO and in the said areas who will provide technical assistance to the field partners;

4. The FO through its assigned staff in the concerned areas to conduct monthly meeting with the partners (representatives from State/Local Universities and Colleges (SLUCs), Schools District Offices (SDOs), and Local Government Units), as necessary, to discuss the status of implementation and other concerns related to the Tara, Basa! Tutoring Program;
5. Regularly submit accomplishment reports every end of the month and quarterly reports on the status of implementation including the utilization of funds downloaded by the DSWD-CO to the FO every quarter;
6. Review and approve the consolidated reports prepared by Tara, BASA! Tutoring Program staff before submission to DSWD CO;
7. Maintain a separate subsidiary record/ledger for the funds transferred from DSWD-CO pertaining to Tara, BASA! Tutoring Program;
8. Procurement of Learning Kits for learners, Learning Facilitators (LFs)/tutors, and Youth Development Workers (YDWs), and facilitate the lease of venues and vehicles for capability building activities in accordance with the Republic Act No. 9184 or the "Government Procurement Reform Act", and other existing budgeting, accounting and auditing rules and regulations;
9. Process and facilitate payout of cash for work for tutors, YDWs, and parents/guardians;
10. Report any found non-compliance/irregularities committed by any person, including the LGU employees or officials, to the DSWD-CO;
11. Closely monitor the fund management, utilization, and program implementation of the Tara, BASA! Tutoring Program through the staff assigned in Bulacan province, Malolos City, and City of San Jose del Monte and provide technical assistance to operational concerns of the city;
12. Keep records and make available all records and files pertaining to transactions involving the fund upon request of the COA Auditor; and
13. Facilitate refund of any unutilized funds or savings generated after project completion.

B. The LGU shall:

1. Oversee the implementation of the Tara, BASA! Tutoring Program, through the Bacoor City;
2. Provide a permanent Tara, Basa focal person who will assist the concerned LGUs in monitoring the implementation of the Program in the concerned areas;
3. Provide funding support for any of the following: venue, vehicle, and other logistical support to Tara, Basa activities to be implemented in the province, especially during capability building, learning sessions, payout of program beneficiaries and conduct of Tara, Basa sessions;

4. The LGU, to ensure the safety and security of the DSWD staff/personnel who may be assigned to coordinate and/or facilitate the implementation of the Program in the concerned areas;
5. Tap the assistance of the SLUCs or other Higher Education Institutions (HEIs) as partners in the implementation of the Program;
6. Monitor the compliance of the LGU on their roles and responsibilities that are reflected in the MOA between the DSWD and LGU of Bacoor City;
7. Issue the necessary communication addressed to the concerned LGUs and/or SLUCs for the support of program implementation; and
8. The City Social Welfare and Development Office (CSWDO) of the City to provide assistance to the Tara, BASA! Tutoring Program staff of the DSWD in facilitating referrals of learners with poor eyesight to concerned institutions.

C. The Cavite State University shall:

1. Conduct the initial screening of 2nd to 4th year college students who belong to low income families, as prospective tutors and Youth Development Workers (YDWs), who are currently enrolled/taking up:

For Tutors: Bachelor of Elementary Education (BEEd) and other allied courses in the SLUCs not limited to social/behavioral courses.

For YDWs: Bachelor of Science in Social Work (BSSW), BS Sociology, BS Anthropology and other allied courses;

2. Follow the initial selection criteria set by the DSWD for the screening of college students who will be deployed as tutors and YDWs;
3. Endorse to the DSWD FO IV-A CALABARZON the list of target college students for further screening and validation;
4. Assist in the matching and deployment or assigning of tutors from SLUC/s and Grade School Learners from public elementary schools;
5. Designate focal person/s, who shall actively participate in the pre, during and post activities on the Program implementation;
6. Issue the necessary communication addressed to the DSWD FO IV-A CALABARZON and/or LGU/s for the support of the Program implementation;
7. Provide venue and other logistic support during the Tara, Basa payout activities for program beneficiaries, especially for tutors and YDWs;
8. Coordinate with the DSWD FO IV-A CALABARZON, DepEd Region IV-A CALABARZON (SDOs), and/ or the concerned LGU the issues and concerns of the tutors and YDWs with regard to the Tara, Basa implementation.
9. Provide transportation assistance for Tutor and Youth Development Workers participating in the Tara, Basa!

II. ACCOUNTABILITY

This agreement shall be implemented as agreed upon in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this agreement will warrant its discontinuance and give rise to filing of appropriate administrative and/or criminal actions against responsible officers and employees of the Erring party.

III. APPLICABLE GUIDELINES

This Program and herein MOA shall be implemented in accordance with the provisions of DSWD Memorandum Circular No. 12, Series of 2023 also known as the *"Guidelines on the Implementation of Cash-For-Work for Learning Facilitators, Parents of Non/Struggling Readers and Youth Development Workers Belonging to Low Income Families and Individuals in Difficult Circumstances under the Kabit-Bisig Laban sa Kahirapan-Comprehensive and Integrated Delivery of Social Services-Kapangyarihan at Kaunlaran sa Barangay (KALAHI-CIDDS KKB)"*.

IV. DATA PRIVACY AND CONFIDENTIALITY

In the performance of their obligations under this MOA, the **DSWD-FO, LGU, and CAVITE STATE UNIVERSITY**, shall ensure privacy and security of any and all confidential, privileged, personal, and/or sensitive information that the **DSWD-FO, LGU, and CAVITE STATE UNIVERSITY** and their officers, employees, or agents may have access to; and shall store, use, process, and dispose such information in accordance with R.A. No. 10173 or the "Data Privacy Act of 2012", its corresponding Implementing Rules and Regulations (IRR), and applicable National Privacy Commission issuances.

Any violation of this clause and any of the provisions of the said law and issuances committed by the aforementioned persons shall be subject to corresponding sanctions, penalties, and/or fines under the said law without prejudice to any other applicable criminal and/or civil liability. This clause shall survive the termination or expiration of this MOA.

V. EFFECTIVITY

This Memorandum of Agreement shall take effect upon signing of the parties hereto and shall remain valid and existing until revoked or terminated by their mutual consent.

IN WITNESS WHEREOF, the parties hereby affix their signature this _____ day of _____, 2024 at _____.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT	LOCAL GOVERNMENT UNIT OF BACOR CITY
BARRY R. CHUA	STRIKE B. REVILLA
Regional Director	City Mayor

CAVITE STATE UNIVERSITY
DR. HERNANDO D. ROBLES
President

SIGNED IN THE PRESENCE OF:	

ACKNOWLEDGEMENT

Republic of the Philippines)
Municipality/City of _____
X-----X

NAME	ID NO.	DATE / PLACE

BEFORE ME, this ____ day of _____, 2024, personally appeared the above-names persons who executed the foregoing Memorandum of Agreement consisting of six (6) pages signed on all pages, including this page on free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date place first above-written, this ____ day of _____, 2024 at _____, Philippines.

Doc No. _____
Page No. _____
Book No. _____
Series No. _____