



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SABINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY C. FRANCISCO
Iga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Noted by:
HON. STRIKE B. REVILLA
City Mayor

CITY RESOLUTION NO. 2024-468
Series of 2024

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE CITY GOVERNMENT OF BACOOR WITH LAS PIÑAS GENERAL HOSPITAL AND SATELLITE TRAUMA CENTER.

Sponsored by:

Hon. Reynaldo D. Palabrica

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Palm Angel S. Buncio, Hon. Simplicio G. Dominguez, Hon. Catherine S. Evaristo, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Adrielito G. Gawaran, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Alde Joselito F. Pagulayan, Hon. Michael E. Solis, and Hon. Levy M. Tela

WHEREAS, an endorsement letter dated February 29, 2024 from the Office of the City Mayor was received by the Sangguniang Panlungsod requesting the City Council to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement between the City Government and the Las Piñas General Hospital and Satellite Trauma Center in order to address the requests of numerous indigent residents of the City of Bacoor for assistance in relation to their medical problems and conditions.

WHEREAS, under Article III, Section 8, (b), (4) of Republic Act No. 10160 (also known as the Charter of the City of Bacoor), the City Mayor is mandated to ensure the delivery of basic services and the provision of adequate facilities, which include health services.

WHEREAS, the City of Bacoor desires to extend medical services to its indigent residents, as well as to public school employees and local government employees, and as such, suitable hospital facilities are required.

WHEREAS, the Las Piñas General Hospital and Satellite Trauma Center is duly accredited by Philhealth, has suitable facilities to accomplish the needs for the medical service programs and has intimated that it is willing and able to render medical services to those referred by the City Government of Bacoor.



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SK Federation President
Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Noted by:
HON. STRIKE B. REVILLA
City Mayor

NOW THEREFORE, on motion of Hon. Reynaldo D. Palabrica and duly seconded by all the members present, **BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, by the 5th Sangguniang Panlungsod in regular session assembled to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement on behalf of the City Government of Bacoor and the Las Piñas General Hospital and Satellite Trauma Center.

RESOLVED FURTHER, to furnish the Office of the City Mayor, the Las Piñas General Hospital and Satellite Trauma Center, the University of the Philippines-Office of the National Administrative Registrar (UP-ONAR), and other government agencies concerned with copies of this resolution.

APPROVED this 25th day of March, 2024 by the 5th Sangguniang Panlungsod at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution was approved and that the contents hereof are true and correct.

Certified Correct:

HON. ROWENA BAUTISTA-MENDIOLA
Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Noted by:

HON. STRIKE B. REVILLA
City Mayor

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (the "Agreement") is made and entered into this ____ day of _____, 20____ (the "Effective Date") in the City of Bacoor, Province of Cavite, by and between:

The **CITY GOVERNMENT OF BACOOR**, a local government unit created and existing under the laws of the Philippines, with business address at Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, Bacoor City, represented herein by its City Mayor, **HON. STRIKE B. REVILLA**, pursuant to his authority conferred and embodied in City Resolution No. _____, Series of _____, approved by the City Council of Bacoor dated _____, and hereinafter referred to as "**FIRST PARTY**",

-and-

The **LAS PIÑAS GENERAL HOSPITAL AND SATELLITE TRAUMA CENTER**, a corporation duly organized and existing under the laws of the Republic of the Philippines, with official business address at Bernabe-Compound, Pulang Lupa I, Las Piñas City, represented by its Medical Center Chief II, **DR. IGNACIA G. FAJARDO, MD, FPAFP, MSM-ESP**, hereinafter referred to as the "**SECOND PARTY**".

The term "Party" shall mean the **FIRST PARTY** or the **SECOND PARTY**, if applicable, while the term "Parties" shall mean the **FIRST PARTY** and the **SECOND PARTY**, collectively.

WITNESSETH:

WHEREAS, under the Republic Act No. 10160, the City Mayor is mandated to ensure the delivery of basic services and the provision of adequate facilities, which include health services;

WHEREAS, the numerous indigent residents of the City of Bacoor have requested the **FIRST PARTY** for assistance in relation to their medical problems and conditions;

WHEREAS, the **FIRST PARTY** desires to extend medical services to its indigent residents, as well as to public school employees and local government employees, and as such, suitable hospital facilities are required for such purpose;

WHEREAS, the **SECOND PARTY** has suitable facilities needed to accomplish the **FIRST PARTY**'s needs for its medical services program and has intimated to the **FIRST PARTY** that it is willing and able to render such medical services to patients referred by the **FIRST PARTY** at the latter's expense;

WHEREAS, the **SECOND PARTY**, duly accredited by Philhealth, is one of the referral hospitals of the **FIRST PARTY**;

NOW, THEREFORE, for and in consideration of the foregoing premises and of the mutual covenants herein contained, the Parties have agreed to be bound as follows:

1. **GUARANTEE LETTER (GL)**. All patients referred by the **FIRST PARTY** to the **SECOND PARTY** as Service Patients under the City of Bacoor Hospitalization Program (CBHP) of the Office of the City Mayor must be issued a **GUARANTEE LETTER (GL)** bearing the signature of the City Mayor of Bacoor. The existing **GL** pro forma will be used by the **FIRST PARTY** under this Agreement. The **GL** shall be valid for a period of fourteen (14) days only from the date of issue as appearing thereon.

The **GL** shall be deemed to be an acknowledgment by the **FIRST PARTY** of its obligation to pay for costs, charges, expenses, and fees incurred by the **SECOND PARTY** in the

treatment of the Service Patient from admission to discharge. A billing statement under the GL shall be submitted by the SECOND PARTY to the FIRST PARTY at the end of the month, payable within thirty (30) days from receipt of such statement. The FIRST PARTY shall review the billing statement within fifteen (15) days from receipt from the SECOND PARTY. Should the SECOND PARTY receive no notice of dispute as to the content of said billing statement within the stated period, it shall be deemed conclusive as to the amount payable without further need of demand from the SECOND PARTY. The Service Patient or his family member shall be interviewed for profile intake. No interview, no GL. If no GL is presented, the SECOND PARTY shall not consider the patient to be covered by the CBHP.

Should the amount of the hospitalization fee exceed the amount stated in the GL, the Service Patient shall be solely held liable and accountable for paying the amount to the SECOND PARTY. The SECOND PARTY or any of its heirs, executors, administrators, and assigns shall protect, defend, and hold the FIRST PARTY free and harmless from and against any and all actions, claims, losses, damages, and expenses arising from the patient's inability to pay or settle the hospitalization fee in excess of the GL.

2. **TREATMENT OF PATIENTS.** Upon initial assessment, the SECOND PARTY shall evaluate the patient's condition and provide an estimate of costs, charges, expenses, and fees that may be incurred in treating the patient who will be applying for coverage under the CBHP. This estimate shall be submitted to the Office of the City Mayor for application for coverage in the CBHP. The FIRST PARTY may issue a valid GL, which will be submitted by the Service Patient to the SECOND PARTY to provide the necessary and appropriate treatment, medical attention, and services. Admission under this program/agreement shall be limited strictly to Service Ward facilities of SECOND PARTY.

In case the costs, charges, and fees are in excess of the amount covered by the GL, the service patient shall no longer apply for additional coverage with the FIRST PARTY as it may only be availed once.

The SECOND PARTY shall not demand from the Service Patient bearing a valid GL any deposit or upfront payment as a pre-condition for admission, treatment, or discharge. Nor shall it refuse admission by reason of the amount in the GL being deemed insufficient to cover the patient's complete treatment.

3. **TREATMENT OF EMERGENCY PATIENTS.** In case of emergency, the SECOND PARTY shall treat and provide emergency medical treatment to a patient in accordance with applicable laws and regulations. The SECOND PARTY may inform the patient regarding the CBHP and may advise the patient or his family to apply for coverage. The application may also be submitted by the nearest of kin or the patient's family member to the FIRST PARTY on behalf of the patient, and the latter is given the next working day or official twenty-four (24) hours within which to approve or deny such application for GL. Should the application submitted by the SECOND PARTY on behalf of the emergency patient remain unacted upon by the FIRST PARTY after the said period has lapsed, it cannot be deemed approved, but the patient or his family will have to make a personal follow-up with the FIRST PARTY or file another application. No GL will be issued without a prior personal interview with the patient or his family for intake of the patient's profile.

The SECOND PARTY shall accommodate emergency calls from the FIRST PARTY's centers for the protection and welfare of children and youth, such as the Girls Home, Shelter for Boys, and Halfway House, at any time of the day. Emergency cases shall be brought by the FIRST PARTY to the emergency room of the SECOND PARTY for immediate treatment. Rescued clients, curfew violators, and special clients in need of medical attention should also be accommodated.

4. **VISITATION OF PATIENTS.** The FIRST PARTY may visit patients covered by the program during designated visitation hours for the purpose of monitoring the medical conditions of service patients. The representatives of FIRST PARTY may coordinate this visit with the Office of the Deputy Director for Health Operations, subject to existing laws, rules, and hospital regulations on visitation and/or copying or disposition of records.

Expenses incurred in relation to this paragraph shall be for the expense of the FIRST PARTY.

5. **MEDICAL BENEFITS.** The SECOND PARTY shall deduct the applicable Philhealth Employees' compensation and other government-mandated medical benefits from the billing statement of a service patient. The SECOND PARTY shall be responsible for ensuring that all requirements for the availment of these benefits are duly accomplished and submitted by the patient prior to his discharge.
6. **BUDGET ALLOCATION.** The FIRST PARTY shall allocate from its funds a specific budget to be used for payment of its obligations to the SECOND PARTY under this Agreement, subject to existing laws, rules, and ordinances. The SECOND PARTY shall allow the FIRST PARTY to make the payment in cash, check, or online payment to settle the obligations of the latter.
7. **VALIDITY.** This Agreement shall commence from the Effective Date as stated in this Agreement until June 30, 2025. This Agreement shall be subject to renewal after its expiry date unless either party gives notice of its intention not to renew at least thirty days prior to expiration. Either party may pre-terminate this Agreement on valid and equitable grounds by giving the other party at least thirty (30) days prior written notice.

IN WITNESS WHEREOF, the Parties have hereunto set their hands this ____ day of _____ 2024, in the City of Bacoor, Cavite.

CITY GOVERNMENT OF BACOOR
First Party

**LAS PIÑAS GENERAL HOSPITAL AND
SATELLITE TRAUMA CENTER**
Second Party

By:

By:

HON. STRIKE B. REVILLA
City Mayor
City Resolution No. _____
Series of 202_

DR. IGNACIA G. FAJARDO, MD, FPAFP,
MGM-ESP
Medical Center Chief II

SIGNED IN THE PRESENCE OF

Ms. EMILIANA DR. UGALDE
CSWDO
City Government of Bacoor

Ms. MARICON ESPALTERO, RSW
Head, Medical Social Work Service
Las Piñas General Hospital and Satellite
Trauma Center

DR. IVY MARIE YRASTORZA
City Health Officer
Bacoor City Health Office

Mr. CHARLITO YU, JR.
Financial Management Officer II