



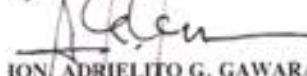
Office of the Sangguniang Panlungsod

CITY RESOLUTION NO. 2023-299
Series of 2023


DISTRICT I


HON. CATHERINE SARINO-EVARISTO
City Councilor
Sick Leave

HON. MICHAEL E. SOLIS
City Councilor

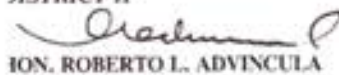

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO I. GUERRERO, JR.
City Councilor


HON. ALEJANDRO F. GUTIERREZ
City Councilor

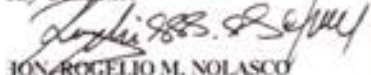
HON. LEVY M. TELA
City Councilor

DISTRICT II


HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor



HON. REYNALDO M. FABIAN
City Councilor


HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

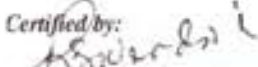

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President


HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Noted by:

HON. STRIKE B. REVILLA
City Mayor

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE IV-A REGARDING THE SUPPLEMENTARY FEEDING PROGRAM (SFP) FOR PUBLIC DAY CARE CENTERS (PDCCS) OR CHILD DEVELOPMENT CENTERS (CDCs), PUBLIC KINDERGARTEN AND ELEMENTARY SCHOOLS IN THE CITY OF BACOOR, CAVITE.

Sponsored by:

Hon. Adrielito G. Gawaran

Co-sponsored by:

Hon. Roberto L. Advincula, Hon. Ramon N. Bautista, Hon. Simplicio G. Dominguez, Hon. Mac Raven Espiritu, Hon. Catherine S. Evaristo, Hon. Reynaldo M. Fabian, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Alde Joselito F. Pagulayan, Hon. Reynaldo D. and Hon. Levy M. Tela.

WHEREAS, the Department of Social Welfare and Development (DSWD) is the government agency primarily responsible in delivering coordinated social protection services aimed at eradicating poverty.

WHEREAS, the Supplementary Feeding Program (SPF) aims to provide additional food to the usual meals of the children ages 2 to 5 years old. It is also part of the DSWD's contribution in the early childhood care and development program of the government.

WHEREAS, the City Government of Bacoor is a partner of the DSWD in the expeditious delivery of social services to the public and assists in the implementation of the 13th cycle of the Supplementary Feeding Program (SPF) for Public Day Care Centers (PDCCS) or Child Development Centers (CDCs), public kindergarten and elementary schools in the City of Bacoor for 2023 up to 2024.

WHEREAS, the DSWD Field Office for Region IV-A and the City Government of Bacoor intends to execute a Memorandum of Agreement that would allow the city Government of Bacoor to submit a project proposal and a master list of beneficiaries/children who would benefit under the said program and that would serve as a basis for funding allocation.



Office of the Sangguniang Panlungsod

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City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Voted by:

HON. STRIKE B. REVILLA
City Mayor

WHEREAS, the Office of the City Mayor submitted a draft Memorandum of Agreement to the Sangguniang Panlungsod for approval and consideration. The proposed Memorandum of Agreement is deemed incorporated and made an integral part of this Resolution.

NOW THEREFORE, upon motion of Hon. Adrielito G. Gawaran, unanimously seconded by the rest of the city council, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite in regular session duly assembled to authorize the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement on behalf of the City Government with the DSWD Field Office Region IV-A for the implementation of the Supplementary Feeding Program for the Year 2023-2024 of the DSWD in the City of Bacoor.

RESOLVED LASTLY, to furnish the Office of the City Mayor, the DSWD Field Office Region IV-A, the University of the Philippines-Office of the National Administrative Register (UP-ONAR), and all government agencies concerned with copies of this Resolution.

APPROVED by the 5th Sangguniang Panlungsod of the City of Bacoor on the 17th day of July 2023 at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution was duly approved in accordance with law by the 5th Sangguniang Panlungsod of the city of Bacoor, Cavite.

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Noted by:

HON. STRIKE B. REVILLA
City Mayor

MEMORANDUM OF AGREEMENT

KNOW ALL PERSONS BY THESE PRESENTS:

This Memorandum of Agreement made and entered into this _____ day of _____ 2022 at _____, between and among:

BARRY R. CHUA
Regional Director

The DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD), a national government agency created pursuant to Republic Act No. 5416, through its FIELD OFFICE IV-A, with the office address at Alabang-Zapote Rd., Alabang, Muntinlupa City, Philippines 1770, and represented by its REGIONAL DIRECTOR, BARRY R. CHUA, MD (hereinafter referred to as the "DSWD");

and

The LOCAL GOVERNMENT UNIT OF _____ with address at _____ herein represented by its LOCAL CHIEF EXECUTIVE, <NAME>, (hereinafter referred to as the "LGU");

WITNESSETH

JOSEFINA R. OLIVA
Regional Accountant

WHEREAS, the Supplementary Feeding Program (SFP) is the provision of food in addition to the regular meals to target children ages 2-5 years old enrolled in the Child Development Center (CDCs) and Supervised Neighborhood Play (SNPs) as part of the DSWD's contribution to the early childhood care and development (ECCD) program of the government;

WHEREAS, the Department of Education (DepEd) and the Department of Social Welfare and Development (DSWD), in consultation with other National Government Agencies (NGAs), Local Government Units (LGUs), Non-Government Organizations (NGOs), and development partners, are mandated by Republic Act (RA) No. 11037 also known as "Masustansyang Pagkain Para sa Batang Pilipino", to promulgate their respective rules and regulations for the efficient and effective implementation of the National Feeding Program for Public Day Care Centers (PDCCs) or CDCs, public kindergarten and elementary schools, pursuant to Section 4 of the said law to address undernutrition among Filipino children;

WHEREAS, under the Section 4(a) of RA No. 11037, the DSWD, in coordination with the LGUs, has been tasked to implement a SFP for undernourished children with ages three (3) to five (5) years which shall include the provision of at least one (1) fortified meal for a period of not less than one hundred twenty (120) days in a year;

WHEREAS, the General Appropriation Act of 2022 stated that the target outcome indicator of SFP is 80% of malnourished children in CDCs and SNPs with improved nutritional status;

WHEREAS, given the limitation in the purchasing power of most families due to extended effect of the COVID-19 pandemic and inflation of food commodities, SFP implementation shall assist in addressing the issue of hunger and food security among Filipino children and prevent regression of the current nutritional status of the beneficiaries;

WHEREAS, Section 11 of RA No. 11321 otherwise known as the "Sagip Saka Act" states that the National and Local Government Agencies shall directly purchase agricultural and fishery products from farmers and fisher folk cooperatives and enterprises provided that

<NAME OF LCE>
City/Municipal Mayor

<NAME OF ACCOUNTANT>
City/Municipal Accountant

ELOISA L. ROGADO
OIC Division Chief, Protective Services Division

City/Municipal Social Welfare and Development Officer

the said agricultural and fishery products are necessary in the performance of their respective mandates. The procurement by the national and local government agencies shall be exempt from the application of the bidding process prescribed under relevant government procurement laws provided that said agencies shall undergo a negotiated procurement under the applicable guidelines of the Government Procurement Policy Board;

WHEREAS, the DSWD adopted alternative modes of implementation such as distribution of dry rations, nutripacks, and nutribun with fresh milk to address issues on the continuous Director delivery of services despite the shift of the ECCD sessions from face to face to virtual learning;

WHEREAS, LGUs, as partners of the DSWD in the expeditious delivery of the social amelioration program, shall also assist in the implementation of SFP;

WHEREAS, by virtue of Sangguniang Resolution No.____, the LGU agrees to enter into a Memorandum of Agreement (MOA) with the DSWD for the implementation of the SFP, and further authorizes the LCE to represent the LGU and sign the MOA herein;

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties agree to undertake the program under the following terms and conditions:

I. ROLES AND RESPONSIBILITIES:

1. DSWD shall:

- a. Manage and coordinate/supervise the regional implementation of the SFP. Designate a Focal Person for the SFP to provide guidance and technical assistance to the Local Social Welfare & Development Officers, CDC/SNP workers, Day Care Workers Federation (DCW) and Day Care Service Parent Group (DCSPG) in the implementation of the Program;
- b. Subject to availability of fund, inform the LGU of the conduct of the 120 feeding days or, if needed, to conduct twice-a-day or thrice-a-day feeding implementation;
- c. Release funds to the Province/City/ Municipal LGU in the amount of

(Php _____) based on pertinent provision of Commission on Audit (COA) Circulars 94-013 dated December 13, 1994, COA Circular No. 2016-002 dated May 31, 2016 and 2017-002 dated October 25, 2017.;

- d. Closely monitor the fund management, utilization, program implementation and respond to operational concerns of the LGUs/DCWF/DCSPG/SNP Parents Group/CDC/DCW/SNP Workers;
- e. Consolidate LGU report and submit monthly physical accomplishment and financial report on the utilization of funds to Central Office- Program Management Bureau; and
- f. Conduct a regional evaluation at the end of the implementation period of each cycle.

2. LGU shall:

- a. Update database of children beneficiaries of the program and submit encoded masterlist of beneficiaries to the DSWD utilizing the ECCD-IS;
- b. **Submit a project proposal and signed masterlist of beneficiaries as the basis for funding allocation for the 13th cycle (CY 2023) and the 120 feeding days feeding provision for the identified beneficiaries, if necessary. The LGU shall include in the project proposal the mode of implementation they will use based on the SFP implementing guidelines;**
- c. Designate the Provincial/City/Municipal Social Welfare Development Officer (P/C/MSWDO) as Focal Person for the feeding with the task of providing guidance,

BARRY R. CHUA
Regional Director

JOSEFINA R. OLIVA
Regional Accountant

ELOISA L. ROGADO
OIC Division Chief, Protective Services Division

<NAME OF LCE>
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<NAME OF ACCOUNTANT>
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City/Municipal Social Welfare and Development Officer

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Regional Director

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Regional Accountant

ELOISA L. ROGADO
OIC Division Chief, Protective Services Division

- technical assistance and support to the DCWF/DCSPG in coordination with the Province/City/Municipal Nutrition Action Officer (P/C/MNAO) and include in Local Nutrition Committee (LNC) meetings SF concerns;
- d. As the Focal Person, the P/C/MSWDO shall be responsible in providing administrative and technical assistance in the operationalization of the SFP and in overseeing the organization of Parents Committee in each CDCs/SNPS or in the assigned barangay;
 - e. Issue Official Receipt to DSWD Field Office IV-A as acknowledgement of the fund transfer;
 - f. The P/C/MSWDO shall ensure that funds intended for the DCWF/DCSPG and/or parents/guardians shall be solely for the latter's feeding operation.
 - g. Comply with the set deadline in the submission of all the required documents as basis for funding allocation;
 - h. Maintain a separate subsidiary record for each account;
 - i. Purchase goods in accordance with the existing laws, such as but not limited to RA No. 9184, and resolutions, such as but not limited to the Government Procurement Policy Board Resolution No. 28-2021, as well as other applicable budgeting, accounting and auditing rules and regulations;
 - j. Tap the City/Municipal Nutrition Committee to assist in monitoring and providing technical assistance to the implementers of the Program monthly. The City/Municipal Health Office may also assist in providing Vitamin A Supplementation of the DOH and deworming to the target beneficiaries (children 2-5 years old);
 - k. If deemed necessary, provide augmentation in the implementation of the feeding program at the city/municipal and barangay level through cash or in kind if they catered beyond the target number of beneficiaries and other SF-related activities, as mandated by Section 7, of RA No. 11037;
 - l. To submit monthly Report of Checks Issued and Report of Disbursements within 10 days after the end of each month and submit full liquidation thirty (30) days after the completion of the program, the report shall be certified by the accountant and approved by the Head of Province/City/Municipal LGU in accordance with the Commission on Audit (COA) Circulars 94-013 dated December 13, 1994, COA Circular No. 2016-002 dated May 31, 2016 and 2017-002 dated October 25, 2017;
 - m. The LGU shall return all the excess funds to DSWD upon the completion of the project and within thirty (30) days after the completion of the program;
 - n. Consolidate and submit a monthly physical and financial accomplishment report on SFP implementation to DSWD for consolidation, copy furnished the Provincial Office;
 - o. Book of accounts maintained shall be opened for inspection of any authorized representative of the DSWD and or the auditor in charge in accordance with existing COA regulations; and
 - p. During the COVID-19 pandemic, provide basic Personal Protective Equipment (PPE), such as but not limited to, masks and gloves to the CDW/SNP Workers/Volunteers, before the distribution of food items to the beneficiaries.

II. ACCOUNTABILITY

This agreement shall be observed and complied with by the **PARTIES** upon receipt of the fund transferred to the LGU, and shall be implemented for 120 feeding days for the 12th Cycle within the applicable school year, and in accordance with the terms and conditions stipulated herein including the conduct of the twice or thrice a day feeding, if applicable. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance without prejudice to the filing of appropriate administrative and/or criminal actions against responsible officers and employees of the erring party.

Any dispute, controversy or claim arising out of or relating to this MOA shall be settled amicably between the parties. In the event that the dispute remains unresolved the

<NAME OF LCE>
City/Municipal Mayor

<NAME OF ACCOUNTANT>
City/Municipal Accountant

City/Municipal Social Welfare and Development Officer

Parties shall submit the issue for arbitration and adjudication in accordance with the law.

III. AMENDMENTS

The MOA may be amended or revoked only upon mutual agreement of both parties, provided that all amendments shall be covered by Supplemental Agreement signed by both Parties, which shall be deemed incorporated as integral parts of this MOA.

IV. EFFECTIVITY

This MOA shall take effect upon signing of the **PARTIES** and shall remain valid and existing until the completion of the 120 feeding days for the 12th Cycle or until the end of the applicable school year, providing it shall not to exceed the Extended Payment Period, as stated further under the applicable GAA General Provisions, unless otherwise revoked or terminated by either one of the parties.

In witness whereof, the parties hereby affix their signature this _____ day of _____, 2022.

BARRY R. CHUA
Regional Director

<NAME OF LCE>
City/Municipal Mayor

JOSEFINA R. OLIVA
Regional Accountant

<NAME OF ACCOUNTANT>
City/Municipal Accountant

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT**

LOCAL GOVERNMENT UNIT OF

BARRY R. CHUA, MD

<NAME>

Regional Director
DSWD Field Office IV-A

City/Municipal Mayor

SIGNED IN THE PRESENCE OF:

JOSEFINA R. OLIVA

<NAME>

Regional Accountant

City/Municipal Accountant

ELOISA L. ROGADO

<NAME>

OIC Division Chief,
Protective Services Division

C/MSWDO Department Head

ELOISA L. ROGADO
OIC Division Chief, Protective Services Division

City/Municipal Social Welfare and Development Officer

ACKNOWLEDGEMENT

Republic of the Philippines)
Province/Municipality of _____)

NAME	GOVT ID #	DATE / PLACE ISSUED
BARRY R. CHUA	N27-00-000978	IBINGAY, MASBATE, MASBATE
<NAME OF LCE>		

Before me, this _____ day of _____, 2022, personally appeared:

Who executed the foregoing Memorandum of Agreement consisting of six (6) pages signed on all pages, including this page on which this acknowledgement is written and acknowledged the same to be their own free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date place first above-written, this _____ day of _____, 2022 at _____, Philippines.

BARRY R. CHUA
Regional Director

<NAME OF LCE>
City/Municipal Mayor

Notary Public

Doc. No. _____

Page No. _____

Book No. _____

Series No. _____

JOSEFINA R. OLIVA
Regional Accountant

<NAME OF ACCOUNTANT>
City/Municipal Accountant

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OIC Division Chief, Protective Services Division

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