



Office of the Sangguniang Panlungsod

CITY RESOLUTION NO. 2023-215
Series of 2023

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
Acting City Vice Mayor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

Official Business

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. CATHERINE SARINO-EVARISTO
Acting City Vice Mayor

Noted by:
HON. ROWENA BAUTISTA MENDIOLA
Acting City Mayor

A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF TRADE AND INDUSTRY – DTI CAVITE AND WITH THE CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL FOR AND ON BEHALF OF THE CITY GOVERNMENT OF BACOOR.

Sponsored by:

Hon. Reynaldo D. Fabian

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Ramon N. Bautista, Hon. Simplicio G. Dominguez, Hon. Adrielito G. Gawaran, Hon. Victorio L. Guerrero, Jr., Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Reynaldo D. Palabrica, Hon. Michael E. Solis and Hon. Levy M. Tela.

WHEREAS, Republic Act No. 10644 entitled: "An Act Promoting Job Generation and Inclusive Growth through the Development of Micro, Small and Medium Enterprises" otherwise known as the "Go Negosyo Act", mandates the creation of Negosyo Centers that would ease the process of starting up and registering small businesses to be supervised by the Department of Trade and Industry (DTI).

WHEREAS, the Negosyo Center's purpose is to nurture the growth of the Micro, Small and Medium Enterprises (MSMEs) by (1) providing technical expertise and services to accelerate development of micro, small and medium enterprises; (2) to build competencies of the MSMEs; (3) to access technical advice through coaching session; (4) improve managerial skills and enhance entrepreneurial behavior of stakeholders; and (5) to develop more dynamic, competitive and sustainable MSMEs.

WHEREAS, the City Government of Bacoor assists MSMEs operating within its jurisdiction through the City Livelihood Unit to access fiscal and non-fiscal incentives and provide business/trade facilitation; and provide the DTI with report on each engagement to document impact and effectiveness of the services as well as identify the areas need for improvement;

WHEREAS, the Cavite Small and Medium Enterprise Development Council recommends business-friendly policies to city government for the growth and development of MSMEs.



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Acting City Vice Mayor

Noted by:

HON. ROWENA BAUTISTA MENDIOLA
Acting City Mayor

WHEREAS, on 10 March 2023, the Office of the City Mayor submitted a draft Memorandum of Agreement (MOA) among the City Government of Bacoor, the Department of Trade and Industry –DTI Cavite, and the Cavite Small and Medium Enterprise Development Council to the Sangguniang Panlungsod for its review and consideration. The proposed MOA is incorporated hereto and will be made an integral part of this Resolution.

NOW THEREFORE, upon motion of Hon. Reynaldo M. Fabian, unanimously seconded by the Body in its regular session duly assembled, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the Sangguniang Panlungsod of Bacoor, to authorize the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement with the Department of Trade and Industry – DTI Cavite and with the Cavite Small and Medium Enterprise Development Council for and on behalf of the City Government of Bacoor.

RESOLVED LASTLY, to furnish the Office of the City Mayor, the DTI, the Cavite Small and Medium Enterprise Development Council, the University of the Philippines-Office of National Administrative Register (UP-ONAR), and all concerned government offices and agencies with copies of this Resolution.

APPROVED this 13th day of March 2023 by the 5th Sangguniang Panlungsod of Bacoor during its regular session at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution was duly approved in accordance with law by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite.

Certified by:

HON. CATHERINE SARINO-EVARISTO
Acting City Vice Mayor/ Acting Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary



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Noted by:

HON. ROWENA BAUTISTA MENDIOLA
Acting City Mayor

Noted by:

HON. ROWENA BAUTISTA-MENDIOLA
Acting City Mayor

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into this ___ day of _____, ___ by and among:

The **DEPARTMENT OF TRADE AND INDUSTRY – CAVITE**, hereinafter referred to as **DTI-CAVITE** with office address located at 2nd floor, Government Center Building, Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite, herein represented by its **Provincial Director; REVELYN A. CORTEZ**

-and-

The **CITY OF BACOR LOCAL GOVERNMENT UNIT**, a government institution/office duly organized and existing under Philippine laws, with principal office address located at Brgy. Bayanan, Bacoor City, Cavite represented herein by its **City Mayor, STRIKE B. REVILLA**; and hereinafter referred to as "**LGU CITY OF BACOR**";

-and-

The **CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL**, non-government institution duly organized and existing under the laws of the Republic of the Philippines with principal office at Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite, represented herein by its **Chairperson, TERESITA LEABRES**, and hereinafter referred to as the "**PROGRAM PARTNER**";

WITNESSETH-That:

WHEREAS, the approval of Republic Act 10644 An Act Promoting Job Generation and Inclusive Growth through the Development of Micro, Small and Medium Enterprises otherwise known as the "*Go Negosyo Act*" aims to foster national development, promote inclusive growth, reduce poverty by encouraging the establishment of micro, small and medium enterprises (MSMEs) that facilitate local job creation, production and trade, and bring government services closer to small businesses through the establishment of Negosyo Centers in all the provinces, cities, and municipalities in the country.

WHEREAS, with the "*Go Negosyo Act*", the Department of Trade and Industry (DTI) with the support of LGU's and other government agencies expects to further boost its assistance to micro, small and medium enterprises (MSMEs) to grow and flourish and intensify the promotion of entrepreneurship in the country.

WHEREAS, the "*Go Negosyo Act*" mandates the creation of Negosyo Centers which would be directly supervised by the DTI in every province, city and municipality nationwide. These centers would ease the process of starting up and registering small businesses.

WHEREAS, the Negosyo Centers would facilitate development programs as well as provide support for business conceptualizations, management, team building, marketing, human resources and many other aspects of maintaining businesses.

WHEREAS, the **PROGRAM PARTNERS** can be a source of competent technical expertise to accelerate the implementation of the program.

WHEREAS, the **PROGRAM PARTNERS** are willing to tie up with the Negosyo Center to provide technical and expert advice to the MSME's.

WHEREAS, the **PROGRAM PARTNERS** have the technical and professional expertise in the following areas:

1. Business Registration;
2. Business and Marketing Consultancy;
3. Business Development Services; and
4. Business Information;

WHEREAS, the abovementioned services are also identified as MSME needs particularly categorized into:

1. Business Advisory;
2. Business Registration Assistance; and
3. Business Information and Advocacy.

NOW, THEREFORE, for and in consideration of the foregoing premises and of the mutual covenants herein below set forth, the PARTIES bind themselves and agree as follows:

- a. Prepare and approve a Manual of Operations which shall include, among others, the organizational/functional/ structure of the center, procedure for accessing the services of the Center, business plan, communications plan to promote the use of the facility, and reportorial procedures.
- b. Establish a databank which shall be a source of information necessary for market linkaging, facilitation, project monitoring, research and policy studies and information campaigns;
- c. Propose and organize calendar of events for the center;
- d. Provide, when necessary, additional technical support for capacitating the "PROJECT PARTNERS", including prospective partners, to sustainably manage and operate the Center in accordance with the objectives of the "Negosyo Center";
- e. Monitor and evaluate the operations of the center, particularly in terms of number of MSMEs assisted;

The **LGU BACOR CITY** shall:

1. Business Registration. Accept and facilitate application for business permits for new and renewal;
2. Staff Complement.
 - a. Assign and subsidize at least 1-2 staff(s) to locate in the Negosyo Center who will facilitate the delivery of the services and coordinate related activities with DTI;
 - b. Assist MSMEs, through its City Livelihood Development Office (CLDO), to access fiscal and non-fiscal incentives and provide business/trade facilitation;
3. Daily Operations.
 - a. Assist in the generation of business information and industry data relevant to the needs of MSMEs;
 - b. Provide DTI with report/feedback on each engagement to document impact and effectiveness of the services as well as identify areas for improvement in the provision of assistance;
 - c. Exercise utmost discretion and confidentiality in their business dealings with MSMEs;
4. Promotions. Promote the services of the center;

The **CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL** shall:

1. Advocacy. Recommend sound business-friendly policies to concerned government agency/ies;

2. Public-Private Partnership. Promote partnership between public and private sectors that would further the cause of MSME growth and development.

ARTICLE IV

OTHER PROVISIONS

The **PARTIES** shall exert due diligence and good faith to achieve the objectives of the Program. Any problem, conflict or concerns that may arise from implementing the Program shall be resolved through consultations.

ARTICLE V

PROGRAM EFFECTIVITY AND DURATION

This Memorandum of Agreement shall take effect immediately upon signing hereof by the authorized representatives of both parties, shall be in force for a period of two (2) years and may be renewed upon agreement of parties.

IN WITNESS WHEREOF, the **PARTIES** have hereto affixed their respective signatures to signify their agreement on this ___th day of _____ at **City of Bacoor, Cavite, Philippines.**

DEPARTMENT OF TRADE AND INDUSTRY-CAVITE

REVELYN A. CORTEZ
Provincial Director

CITY OF BACOR LOCAL GOVERNMENT UNIT

STRIKE B. REVILLA
City Mayor

**CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT
COUNCIL**

TERESITA M. LEABRES
Chairperson

SIGNED IN THE PRESENCE OF:

REBECCA S. TARASONA
Division Chief
Business Development
Division, DTI-Cavite

CARMELITA F. GAWARAN
Training Administrator/
Negosyo Center Manager
LGU CITY OF BACOR

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____)s.s.
X ----- X

BEFORE ME, a Notary Public for and in _____
personally appeared the following:

<u>NAME OF PARTY</u>	<u>COMPETENT EVIDENCE OF IDENTITY</u>
<u>REVELYN A. CORTEZ</u>	_____
<u>STRIKE B. REVILLA</u>	_____
<u>TERESITA M. LEABRES</u>	_____

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of SIX (6) pages, including the page this acknowledgement is written, signed on the left-hand-margin of each and every page thereof by the **PARTIES** and their

witnesses and acknowledged to me that the same is their free and voluntary act and deed and that of the parties they are representing.

WITNESS MY HAND AND SEAL this _____ at _____,
Philippines

Doc. No. ____;
Page No. ____;
Book No. ____;
Series of 2023.